

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR BOARD MINUTES
August 24, 2020 at 7:30 p.m.
Virtual Access**



CALL TO ORDER: Lana Brennan called the meeting to order at 7:31 p.m.

PUBLICATION OF NOTICE

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 16, 2020.

- a. Sent to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times.
- b. Notice was posted on the District Website.
- c. Notice was sent to the municipal clerk of Clinton Township.

ROLL CALL:

	Present	Absent	Time of arrival after the meeting has been called to order.
Ms. Lana Brennan	x		
Dr. Laura Brasher	x		
Ms. Mary Beth Brooks	x		
Ms. Catherine Mary Emery	x		
Ms. Maria Grant	x		
Dr. Alison Grantham	x		
Mr. Scott Hornick	x		
Mrs. Jennifer Kaltenbach	x		
Dr. Catherine Riihimaki	x		

Present:

Dr. Johanna Ruberto, Interim Superintendent of Schools
Mark Kramer, Interim Business Administrator/Board Secretary

PLEDGE OF ALLEGIANCE: Mrs. Kaltenbach led the Board in the Pledge of Allegiance.

PROCESS GUARDIAN: Dr. Riihimaki was appointed Process Guardian.

FIRST RECOGNITION OF THE PUBLIC:

- No public comments

BOARD PRESIDENT'S COMMENTS/REPORT:

- Commented on the opening of school.

SUPERINTENDENT'S REPORT:

- Acknowledgement
- District Opening
 - August 31, 2020
 - September 8 - Students report (A Cohort) -
- Reopening Update
 - The numbers - Hybrid/Virtual
 - "Family Pledge"
 - Facility Update
 - Faculty/Staff Communication
 - Information to Parents/Guardians
 - Lunch Service
 - District Response Team
 - Guidelines from the NJDOE to go full remote
 - Decisions are made by the information our District has...
 - Ventilation Assessment
 - Recess/mask breaks scheduled
 - Staffing
- "Virtual Academy"
- Statement of Assurance (SOA)
 - Clinton Township Professional Development Plan
 - Clinton Township Professional Mentor Plan

PRESENTATIONS:

Virtual Academy by Luke Mason, Vice Principal, Clinton Township Middle School.

Motion to approve Action Item 21-SU-004

Action Item 21-SU-004**WORK-FAMILY CONNECTIONS**

BE IT RESOLVED, that the Board of Education hereby appoints Work-Family Connection as the provider for child care for the 2020 Summer Camp and the 2020/21 Before/After Care Programs.

Board of Education Roll Call Vote on 21-SU-004

	<u>Dr. Brasher</u>	<u>Ms. Brooks</u>	<u>Ms. Emery</u>	<u>Ms. Grant</u>	<u>Dr. Grantham</u>	<u>Mr. Hornick</u>	<u>Ms. Kaltenbach</u>	<u>Dr. Riihimaki</u>	<u>Ms. Brennan</u>
Motion					2nd			Motioned	
Aye	x	x	x	x	x	x	x	x	x
Nay									
Abstain									
Absent									

All yes. Motion Carried.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY:

Motion to approve Action Items 21-BA-005 through 21-BA-013

- Action Item 21-BA-005 APPROVAL OF BILL LISTS**
- Action Item 21-BA-006 ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS**
- Action Item 21-BA-007 APPROVAL OF TRANSFERS**
- Action Item 21-BA-008 APPROVAL OF REVISED 2020-2021 STATE AID**
- Action Item 21-BA-009 APPROVAL OF FEDERAL SCHOOL LUNCH PRICING 2020-2021**
- Action Item 21-BA-010 AUTHORIZING THE COMPLETION OF THE APPLICATION AND RECEIPT OF A SAFETY GRANT**
- Action Item 21-BA-011 APPROVE THE CLOSING OF BANK ACCOUNTS**
- Action Item 21-BA-012 APPROVE MEETING MINUTES FOR THE MONTH OF JULY 2020**
- Action Item 21-BA-013 APPROVE MEETING MINUTES FOR THE MONTHS PRIOR TO JULY 2020**

**Action Item 21-BA-005
APPROVAL OF BILL LISTS**

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dating July 28, 2020 through August 24, 2020 is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education approves the list of bills for payment in the grand sum of \$1,408,810.20; and

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Clinton Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

General Account	\$1,407,596.50
Food Service Account	\$1,213.70
TOTAL	\$1,408,810.20

Action Item 21-BA-006

ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Clinton Township Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Clinton Township Board of Education receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending June 30, 2020 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Clinton Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending June 30, 2020; and

BE IT FURTHER RESOLVED, that the Board Secretary and Clinton Township Board of Education certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

Action Item 21-BA-007

APPROVAL OF TRANSFERS

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports "Transfers Before/After" for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that Clinton Township Board of Education ratifies and approves the transfers in the reports "Transfers Before/After" for fiscal years 2019-2020 through August 21, 2020, approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district administrators.

Action Item 21-BA-008

APPROVAL OF REVISED 2020-2021 STATE AID

WHEREAS, New Jersey school districts have been advised that revised 2020/2021 state aid notices have been provided to each school district and that the Clinton Township Board of Education as of received a reduction in state aid in the amount of \$25,195; and

WHEREAS, districts experiencing a decrease in their 2020/2021 state aid as compared with the February 27, 2020 state aid notice must recognize the state aid presented on the revised state aid award notice as their 2020/2021 budgetary basis state aid revenue and receivable and will reflect the revised state aid as a mid-year budget adjustment; and

WHEREAS, state aid reductions may be addressed through transfers from unassigned general fund surplus at any time during the budget year pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6A:23A-13.3(b) and (c), NJDOE approval to transfer/increase the amount of unassigned general fund surplus budgeted in the original budget certified for taxes to provide the resources necessary to offset the reduction to 2020/2021 state aid has been granted by the interim Commissioner on July 22, 2020,

NOW THEREFORE BE IT RESOLVED, that Clinton Township Board of Education approves the use of unassigned general fund surplus in the amount of \$25,195 by transferring/increasing the amount of unassigned general fund surplus budgeted in the original budget certified for taxes; and

BE IT FURTHER RESOLVED, this resolution shall take effect immediately and the Clinton Township Board of Education authorizes the Board President, Superintendent, and School Business Administrator/Board Secretary to sign any documents on behalf of the Clinton Township Board of Education with regards to exercising the intent of this resolution.

Action Item 21-BA-009

APPROVAL OF FEDERAL SCHOOL LUNCH PRICING 2020-2021

BE IT RESOLVED, the Clinton Township Board of Education hereby approves the following pricing schedule for the school lunch program in accordance with State and Federal guidelines.

School - Lunch	Paid-Student	Reduced Price-Student	Adult
Elementary	\$3.00	\$0.00	\$4.00
Middle	\$3.25	\$0.00	\$4.00

Action Item 21-BA-010

AUTHORIZING THE COMPLETION OF THE APPLICATION AND RECEIPT OF A SAFETY GRANT

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Clinton Township School District, hereinafter referred to as the "Educational Institution," is a member of NJSIG; and,

WHEREAS, in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve.

NOW THEREFORE, BE IT RESOLVED that:

1. The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 2020 fiscal year in the amount of \$14,500 for the following purposes:

Install LED lights at the Clinton Township Middle School. This upgrade is for the parking lot and school sign of the Clinton Township Middle School. This will save on electricity and make the parking lot brighter, thus making it safer for students, staff and visitors as many activities are held at the Township Middle School in the evening.

2. The School Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.

Action Item 21-BA-011**APPROVE THE CLOSING OF BANK ACCOUNTS**

Motion to approve the closing of the following dormant bank accounts currently opened at Investors Bank:

1. Middle School Petty Cash
2. RVS Petty Cash
3. Spruce Run Petty Cash
4. PMG Petty Cash

Action Item 21-BA-012

Motion to approve the following list of Board Meeting minutes as presented for the month of July 2020:

- July 27, 2020 - Regular Meeting
- July 20, 2020 - Work Session
- July 1, 2020 - Special Meeting
- July 1, 2020 - Special Meeting Executive Session

Action Item 21-BA-013

Motion to approve the following list of Board Meeting minutes as presented for months prior to July 2020:

- March 30, 2020 - Board Retreat
- April 9, 2020 - Special Meeting
- April 27, 2020 - Budget Hearing
- May 4, 2020 - Work Session
- May 11, 2020 - Regular Meeting
- June 4, 2020 - Special Meeting
- June 15, 2020 - Regular Meeting

Next Meeting Dates:

- September 10, 2020 - Work Session
- September 21, 2020 - Regular Meeting
- October 5, 2020 - Work Session
- October 19, 2020 - Regular Meeting
- November 16, 2020 - Work Session
- November 23, 2020 - Regular Meeting
- December 14, 2020 - Work Session
- December 21, 2020 - Regular Meeting

Board of Education Roll Call Vote on 21-BA-005 through 21-BA-013

	<u>Dr. Brasher</u>	<u>Ms. Brooks</u>	<u>Ms. Emery</u>	<u>Ms. Grant</u>	<u>Dr. Grantham</u>	<u>Mr. Hornick</u>	<u>Ms. Kaltenbach</u>	<u>Dr. Riihimaki</u>	<u>Ms. Brennan</u>
Motion			2nd				Motioned		
Aye	x	*	x	x	x	x	x	x	x
Nay									
Abstain									
Absent									

* Abstained on March 30, 2020 and July 1, 2020 minutes.

Ms. Grant commented on the March 9, 2020 work session minutes. It was agreed to remove the March 9, 2020 minutes for possible revision and to be placed on the agenda during the September board meetings.

Majority yes, one abstention on March 30 and July 1, 2020. Motion Carried.

FACILITIES/FINANCE:

Motion to approve Action Item 21-FF-013

Action Item 21-FF-013

BE IT RESOLVED, that the Board of Education hereby approves a donation of PPE (72 protective glasses, 58 goggles, 20 boxes of gloves, six (6) boxes of surgical masks and one (1) box of N95 masks) made in April of 2020 to Hunterdon Medical Center.

Board of Education Roll Call Vote 21-FF-013

	<u>Dr. Brasher</u>	<u>Ms. Brooks</u>	<u>Ms. Emery</u>	<u>Ms. Grant</u>	<u>Dr. Grantham</u>	<u>Mr. Hornick</u>	<u>Ms. Kaltenbach</u>	<u>Dr. Riihimaki</u>	<u>Ms. Brennan</u>
Motion		Motioned				2nd			
Aye	x	x	x	x	x	x	x	x	x
Nay									
Abstain									
Absent									

All yes. Motion Carried.

Dr. Riihimaki acknowledged the district's donation to the Hunterdon Medical Center.

PERSONNEL:

Motion to approve Action Items 21-P-030 through 21-P-061

Action Item 21-P-030

Motion to approve Donna Donovan for the position of part-time school secretary (FTE= 0.64) at an annual salary of \$30,035.20 effective August 25, 2020 through June 30, 2021. (Pending successful completion of criminal history background check). PCR#0000279

Action Item 21-P-031

Motion to approve Colleen Chroback, AA, Step 3 for the position of 1:1 teaching assistant at an annual salary of \$22,820.00, effective August 31, 2020 through June 30, 2021. (Pending successful completion of criminal history background check). PCR#0000280

Action Item 21-P-032

Motion to approve Jessica Wade for the position of teaching assistant at an annual salary of \$22,820.00, effective August 31, 2020 through June 30, 2021. (Pending successful completion of criminal history background check). PCR#0000270

Action Item 21-P-033

Motion to amend prior **Action 21-P-029** dated July 27, 2020, from an effective date on August 1, 2020 to an effective date of August 31, 2020 for **Kathleen Fulse** for the position of special education teacher. PCR#0000278.

Action Item 21-P-034

Motion to approve Michele LaFevre for the position of Assistant to the School Business Administrator at an annual salary of \$60,000.00 effective August 25, 2020 through June 30, 2021. PCR#0000004.

Action Item 21-P-035

Motion to approve, with the support of the negotiating committee, to approve Non-Affiliated stipends as set forth in Schedule A.

Action Item 21-P-036

Motion to approve the recommendation of the Superintendent of Schools, with the support of the negotiating committee, for the following 2020-2021 assignments of Non-Affiliated staff and salaries as set forth in Schedule B.

Action Item 21-P-037

BE IT RESOLVED that the Board of Education hereby approves Don Helmstetter as the Athletic Coordinator for the 2020-2021 school year, with an annual stipend of \$5565.00 as per negotiated agreement.

Action Item 21-P-038

BE IT RESOLVED that the Board of Education hereby approves **Robert Lovering** for the position of Leave Replacement Teacher for **Employee ID#49894116**, FTE =1, Step B, BA, with an annual salary of \$59,392.00 effective August 28, 2020 through November, 30, 2020. (Pending successful completion of criminal history background check).

Action Item 21-P-039

Motion to rescind Action 20-P-258 unpaid leave of absence for August 31, 2020 through November 20, 2020 for **Employee ID#83406850** to reflect a return to work on August 31, 2020. PCR#0000180

Action Item 21-P-040

Motion to approve, Jaclyn Rivas, Step A, BA for the position of Special Education Teacher, with an annual salary of \$57,192.00 effective August 31, 2020 through June 30, 2021. (Pending successful completion of criminal history background check). PCR#0000266

Action Item 21-P-041

Motion to accept, with regret, the retirement of **Roberta Grambor**, effective 10/1/2020 following 21 years of dedication and service to the district. PCR#0000130

Action Item 21-P-042

BE IT RESOLVED that the Board of Education hereby approves the following mentor/novice teacher pairings:

Mentor	Novice Teacher	School
Judy Johnson	Susan Simonelli	RVS
	Julia Mueller	PMG

Action Item 21-P-043

BE IT RESOLVED, that the Board of Education hereby approves the following staff members to participate in one hour of HIB training at the specified rate of \$13/hr.

PMG:	RVS:	CTMS:
Alina Chauvette - Health Office Sandra Engelhardt Mitsa Lasky Stephanie Olivo Eileen Piekarski Christine Quinn Linda Pingitore Nancy Rochelle (substitute fill in)	Marybeth Goodwin- Health Office Debbie McManus Jaqueline Schumacher Sue Sherman Ruth Krynsinski Nicole Randazzo	Donna Booth Gina Bunniceili Carona Davis-Diop

Action Item 21-P-044

Motion to approve Laura Lucchetto to perform summer curriculum work at the hourly rate of \$37.74, for a total amount not to exceed \$1,509.60.

Action Item 21-P-045

Motion to approve, Nicole Spagnuolo, for the position of Leave Replacement Teacher for **Employee #924997771** (FTE=1) at Step C, BA with an annual salary of \$59,392.00 prorated based upon a start date of August 31, 2020 through November 20, 2020. (Pending successful completion of criminal history background check).

Action Item 21-P-046

Motion to approve, Deborah Ennes-Schaible, for the position of Leave Replacement Teacher for **Employee ID# 49985583**, FTE=1, Step DE, MA with an annual salary of \$62,992.00 effective August 31, 2020 through December 18, 2020. PCR#00000086 (Pending successful completion of a criminal history background check.)

Action Item 21-P-047

Motion to accept, with regret, the resignation of **Michaela Glover** from the Speech Language Pathologist position effective August 30, 2020. PCR#0000044

Action Item 21-P-048

Motion to accept, with regret, the resignation of **Amanda Smith** from a Special Education Teaching position effective August 30, 2020. PCR#0000266

Action Item 21-P-049

Motion to approve the following staff members to participate on the District Response Team at an hourly rate of \$27.83, not to exceed 10 hours effective July 1, 2020 through September 30, 2020.

Barber, Sarah	Roberto, Charles	Stanley, Heather	Shea, Katie
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Action Item 21-P-050

Motion to approve the following staff members to participate on the School Response Team at an hourly rate of \$27.83, not to exceed 10 hours effective July 1, 2020 through September 30, 2020.

RVS	Spruce Run
Mrs. Katie Shea -Teacher; also on District Team Mrs. Rita Russomano - Teacher Mrs. Michele Major - Teacher Ms. Danielle Nugent- Originally RVS, but now SRS Mrs. Jennifer Desjadon- Teacher Mrs. Penny McFadden- Related Service Provider- Speech Dr. Tracy Menzie- CST Mrs. Christina Giordano- Guidance Mrs. Aly Pfenning- Teacher Mrs. Lisa Miller- Teaching Assistant Ms. Kelly Hill- Teacher and CTEA rep Mr. Jayson Hill – Instrumental Music	Ms. Maggie Bradfod Ms. Michelle Nor Ms. Leonora Possumato Ms. Heather Burd Ms. Julia Monge Ms. Sarah Barber - also on District Team Ms. Jaclyn Rivas Ms. Elise Pozensky Cohen Ms. Kim Zundel Dr. Allison Lefebvre Ms. Joan Slagus Ms. Jennifer Patuto Ms. Lori Jentsch Ms. Kaitlyn Vona
PMG	CTMS
Mrs. Sandy Fitzpatrick Mrs. Julie Snee - First Grade Rep Ms. Julie Tepper - Second Grade Rep Mrs. Heather Stanley - Special Ed Rep, also on District Team Mrs. Joy Boisclair - Enrichment/Support Teachers Rep Mrs. Joan Slagus - Related Services Mrs. Laura Greenstein - CST Mrs. Carole Frey - School Counselor Mrs. Julie Bruen - Special Area Rep Mrs. Jenna Graham - Teacher assistant rep Mrs. Stephanie Rosa - CTEA rep Mrs. Joanne Filus - Technology teacher	Mr. Chuck Roberto – Teacher, also on District Team Mrs. Joanne Gitto - Teacher Grade 8 Ms. Kathy Collins - CST Representative & CTEA Mrs. Bonnie Birken - Teacher Grade 7 Mr. Kevin Rudolph - TeacherGrade 6 Mrs. Courtney Chipman - Teacher Grade 6 Mr. Jeff Shanklin - U.Arts Teacher Mrs. Kerry Mueller - Counselor Mrs. Francis Lin - Special Educator Mr. Don Helmstetter - U.Arts Teacher Mrs. Rose Mastroianni - Teaching Assistant Mrs. Diane Cormican - Enrichment Mr. Rich Tarriff - U.Arts Teacher
*Members of both the District and School Response teams will be limited to 20 hours total.	

Action Item 21-P-051

Motion to approve administration to increase part-time lunch aides hours to a maximum of twenty-four (24) hours during the hybrid school schedule to support arrival, dismissals and all monitoring.

Action Item 21-P-052

Motion to approve the employment of **Carona Diopp Davis**, for the position of Lunch/Recess Aide at \$13.00 per hour, effective September 1, 2020 through June 30, 2021. (Pending successful completion of a criminal history background check.) PCR#0000073

Action Item 21-P-053

BE IT RESOLVED, upon the recommendation of the Superintendent that the following individuals are hereby selected to serve as the Board's representatives on the Sick Bank Committee in accordance with N.J.S.A

18A:30-11 and the most recent Collective Negotiations Agreement between the Board and the Clinton Township Education Association:

- Joanne Hinkle, Director of Special Projects
- Alexa Ingram, Director of Special Services
- Luke Mason, Assistant Principal

Action Item 21-P-054

Motion to approve Leah Charles for a school counseling internship with the Special Services Department through Centenary University at the Clinton Township School District for 300 hours from August 31, 2020 through December 31, 2020 . (Pending successful completion of a criminal history background check and school liability insurance.)

Action Item 21-P-055

Motion to approve movement across the salary guide for the following certificated staff effective September 15, 2020:

Name	From	To	Effective
Birken, Bonnie	MA in F	MA in F+15	September 15, 2020
Black, Eileen	BA+15	BA+30	September 15, 2020
Chipman, Courtney	BA+15	BA+30	September 15, 2020
Domenic, MaryAnna	BA+75	BA+90	September 15, 2020

Action Item 21-P-056

Motion to amend action 20-P-279 dated June 15, 2020 to adjust step and salary placement for **Taylor Gibson** from BA, Step A at an annual salary of \$57,192.00 to BA, Step C with an annual salary of \$59,392.00 effective August 31, 2020 through June 30, 2021. PCR#0000272 (Pending successful completion of a criminal history background check.)

Action Item 21-P-057

Motion to accept, with regret, the resignation of **Erin Porter** from a Teacher (FTE=1) position effective August 25, 2020. PCR#0000222

Action Item 21-P-058

Motion to approve Noel Zucchero for the position of Teacher (FTE=1) at BA, Step C with an annual salary of \$59,392.00 effective August 31, 2020 through June 30, 2021 (Pending successful completion of a criminal background check) PCR#0000222. (Pending successful completion of a criminal history background check.)

Action Item 21-P-059

Motion to approve leave of absence for **Employee ID#49894116** using accrued, unused paid time from August 31, 2020 through September 17, 2020 and approved sick bank day use from September 18, 2020 through November 30, 2020 with a return to work on or about 12/1/2020. PCR#0000226

Action Item 21-P-060

Motion to accept, with regret, the resignation of **Anna Dieterly**, from the position of Teacher effective August 25, 2020. PCR#0000121

Action Item 21-P-061

Motion to approve, Patricia Corral, for the position of Teacher (FTE=1) at BA+15, Step J with an annual salary of \$64,992.00 effective on or about August 28, 2020 through June 30, 2021. PCR#0000121 (Pending successful completion of a criminal history background check.)

Board of Education Roll Call Vote on 21-P-030 through 21-P-061

	<u>Dr.</u> <u>Brasher</u>	<u>Ms.</u> <u>Brooks</u>	<u>Ms.</u> <u>Emery</u>	<u>Ms.</u> <u>Grant</u>	<u>Dr.</u> <u>Grantham</u>	<u>Mr.</u> <u>Hornick</u>	<u>Ms.</u> <u>Kaltenbach</u>	<u>Dr.</u> <u>Riihimaki</u>	<u>Ms.</u> <u>Brennan</u>
Motion	Motioned							2nd	
Aye	x	x	x		x	x	x	x	x
Nay									
Abstain				x				21-P-031	
Absent									

Majority yes, two abstentions (one abstention on all, one abstention on Action 21-P-031). **Motion Carried.**

POLICY:

Motion to approve Action Item 21-PR-002

Action Item 21-PR-002

Motion to adopt the policies and regulations included in the new Policy and Regulation Manual on second reading.

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have developed a complete Policy and Regulation Manual that updated all policies and regulations; and

WHEREAS, the process is completed and the Clinton Township Board of Education Policy and Regulation Manuals are finalized and prepared for Board approval: and

WHEREAS, the Clinton Township Board of Education approved the first reading of the policies and regulations included in the new Policy and Regulation Manual at its Board Meeting on July 27, 2020;

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education adopts the policies and regulations included in the new Policy and Regulation Manual with this second reading and shall become effective immediately.

Board of Education Roll Call Vote on 21-PR-002

	<u>Dr.</u> <u>Brasher</u>	<u>Ms.</u> <u>Brooks</u>	<u>Ms.</u> <u>Emery</u>	<u>Ms.</u> <u>Grant</u>	<u>Dr.</u> <u>Grantham</u>	<u>Mr.</u> <u>Hornick</u>	<u>Ms.</u> <u>Kaltenbach</u>	<u>Dr.</u> <u>Riihimaki</u>	<u>Ms.</u> <u>Brennan</u>
Motion		2nd				Motioned			
Aye	x	x	x	x	x	x	x	x	x
Nay									
Abstain									
Absent									

All yes. **Motion Carried.**

CURRICULUM:

Motion to approve Action Items 21-CUR-016 through 21-CUR-0023

Action Item 21-CUR-016

BE IT RESOLVED that the Board of Education hereby approves the District Professional Development Plan for the 2020-21 school year.

Action Item 21-CUR-017

Motion to approve the submission of the FY2021 Digital Divide Grant application in the amount of \$24,916.

Action Item 21-CUR-018

Motion to adopt the following curricula for the 2020-2021 school year to align with the current state standards:

- Preschool

Action Item 21-CUR-019

Motion to approve the purchase of twelve Chromebook charging carts from CDW-G in the amount of \$11,746.08.

Action Item 21-CUR-020

Motion to approve a proposal in the amount of \$1,000 from the **Foundation for Educational Administration, Inc.** to conduct a presentation about Harassment, Intimidation, and Bullying (HIB) for the Board of Education and community members during the September 21, 2020 meeting.

Action Item 21-CUR-021

Motion to approve Mary Culcasi, Independent Contractor, to provide 18 hours a week of Speech/Language therapy services for a fee of \$80.00 per hour during the 2020/2021 school year.

Action Item 21-CUR-022

Motion to approve SID #1712408145 to attend ECLC for the 2020/2021 school year at a tuition of 62,022.00.

Action Item 21-CUR-023

Motion to approve, ECLC to provide a Teaching Assistant to SID #1712408145 during the 2020/2021 school year at a rate of \$33,000.00

Action Item 21-CUR-024

BE IT RESOLVED that the Board of Education hereby approves the Code of Conduct Handbook for Round Valley Elementary School, Patrick McGaheran School and Spruce Run School and the Code of Conduct Handbook for the Clinton Township Middle School for the 2020/2021 school year.

Board of Education Roll Call Vote on 21-CUR-016 through 21-CUR-024

	<u>Dr.</u> <u>Brasher</u>	<u>Ms.</u> <u>Brooks</u>	<u>Ms.</u> <u>Emery</u>	<u>Ms.</u> <u>Grant</u>	<u>Dr.</u> <u>Grantham</u>	<u>Mr.</u> <u>Hornick</u>	<u>Ms.</u> <u>Kaltenbach</u>	<u>Dr.</u> <u>Riihimaki</u>	<u>Ms.</u> <u>Brennan</u>
Motion							2nd	Motioned	
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

All yes. Motion Carried.

OLD BUSINESS:

- Ms. Brennan reminded the Board to complete their self-evaluation by September 10.
- Dr. Ruberto noted that she will recognize employees with service awards on August 31, 2020 and will acknowledge them at the September board meeting. She said there will be two keynote speakers at the August 31, 2020 convocation.

NEW BUSINESS:

- Ms. Kaltenbach commented on the three unfilled positions that Dr. Ruberto mentioned during the superintendent's report.
- Ms. Brennan asked the board if anyone is interested in attending the NJSBA Virtual Workshop in October.

Action Item 21-BA-014

Motion to approve the registration of Board Members and staff to attend the annual NJSBA Virtual Workshop October 20, 2020 through October 22, 2020 at a cost of \$900.

Board of Education Roll Call Vote to approve \$900 to register for the NJSBA Virtual Workshop

	<u>Dr.</u> <u>Brasher</u>	<u>Ms.</u> <u>Brooks</u>	<u>Ms.</u> <u>Emery</u>	<u>Ms.</u> <u>Grant</u>	<u>Dr.</u> <u>Grantham</u>	<u>Mr.</u> <u>Hornick</u>	<u>Ms.</u> <u>Kaltenbach</u>	<u>Dr.</u> <u>Riihimaki</u>	<u>Ms.</u> <u>Brennan</u>
Motion					2nd				Motioned
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

All yes. Motion Carried.

SECOND RECOGNITION OF THE PUBLIC:

- Stacie-Ann Creighton, 22 Prescott Cir., Lebanon, asked if the virtual presentation would be available for review.
- Christina McGuinness, 20 Crestview Dr., Clinton, commented on the logistics of working parents and setting up younger students with virtual learning.
- Sabrina Henneman, 2 Glen Eagles Dr., Lebanon, commented on the logistics of providing Unified Arts instruction virtually.

EXECUTIVE SESSION:

- No executive session.

ADJOURNMENT:

Action 21-AJ-004:

Motion made by Dr. Riihimaki, seconded by Ms. Brooks, to adjourn the meeting of the Clinton Township Board of Education at 9:06 p.m.

By consensus Ayes - 9 Nays - 0 Abstain - 0 Absent - 0

Respectfully Submitted,



Mark Kramer
School Business Administrator/Board Secretary

Board of Education Approved: 9/21/2020